

TRUST FORMATION QUESTIONNAIRE

All information provided in this questionnaire should be comprehensive and **NO** questions are to be left unanswered.

Any documents provided that are not in English must be translated.

Section A – KYC Documentation

The following documents must be supplied:

		✓ if Supplied
a	Certified copy of the Settlor's passport	
b	Certified copy of each beneficiary's passport. If the beneficiary is not a natural person please provide certified incorporation documents and certificate of good standing, if applicable	
c	Character reference concerning the Settlor from a Banker or Professional Advisor not more than six month's old	
d	Settlor's source of wealth declaration	
e	Verification of the full residential address of the Settlor, i.e. certified utility bill verifying the address	
f	Certified copy of the Protector's passport, if any	

In addition to the KYC documents outlined above, the following should be provided:

		✓ if Supplied
a	Comprehensive structure diagram setting out the assets to be held	

b	Relevant documents regarding interests to be held in any underlying entity	
c	Copy of any legal and/or tax advice regarding the proposed structure	

Section B – Trust Information

Details of the Trust:

Name of the Trust	
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Type of Trust: ✓ applicable boxes for Trust Type

Discretionary	<input type="checkbox"/>	or	Fixed	<input type="checkbox"/>
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Irrevocable	<input type="checkbox"/>	or	Revocable	<input type="checkbox"/>
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(NB: Trust will be assumed to be discretionary and irrevocable unless otherwise advised)

Purpose for which the Trust is to be established:

	✓ those applicable
Estate Planning	<input type="checkbox"/>
Asset Protection	<input type="checkbox"/>
Forced Heirship Planning	<input type="checkbox"/>
Tax Planning	<input type="checkbox"/>
Other, please specify:	

Who is to have the ability to appoint new Trustees in the future?

If no instructions are given this will be the Settlor

Settlor Details:

Full name as stated on passport:

Marital Status

	✓ applicable
Single	
Married	
Separated	
Widowed	
Divorced	
Other, please specify:	

NB: if matrimonial/relationship property is being settled onto the trust there must be two settlors who both consent to the settlement of those assets

Settlors Full Residential Address:
Settlors Postal Address:

Settlor's Nationality	
Settlor's Domicile	
Settlor's County of Tax Residence	
Settlor's Occupation	
Email Address	
Telephone Number	
Fax Number	
Mobile Numbers	
Skype Address	

Beneficiaries:

	✓ applicable
Will the Settlor be a beneficiary?	

Who will benefit from the Trust prior to the Vesting Day?
Who will benefit from the Trust upon the Vesting Day?

Other Beneficiaries

Full Name	
Date of Birth	
Residential Address	
Postal Address	
Email Address	
Telephone Number	
Fax Number	
Mobile Numbers	
Skype Address	
Relationship to the Settlor	

Full Name	
Date of Birth	
Residential Address	
Postal Address	
Email Address	
Telephone Number	
Fax Number	
Mobile Numbers	
Skype Address	
Relationship to the Settlor	

Full Name	
Date of Birth	
Residential Address	
Postal Address	
Email Address	
Telephone Number	
Fax Number	
Mobile Numbers	
Skype Address	
Relationship to the Settlor	

Full Name	
Date of Birth	
Residential Address	
Postal Address	
Email Address	
Telephone Number	
Fax Number	
Mobile Numbers	
Skype Address	
Relationship to the Settlor	

NB: if there are any other beneficiaries please provide on a separate piece of paper

Are there any Excluded Persons and please provide a reason for the exclusion:

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An Excluded Person is a person who is not to benefit from the Trust

Protector:

	✓ or x
Will there be a Protector?	

Details of the Protector:

Full Name	
Date of Birth	
Residential Address	
Postal Address	
Email Address	
Telephone Number	

Fax Number	
Mobile Numbers	
Skype Address	

If the Protector is not a natural person then please provide certified incorporation documents and a Certificate of Good Standing and other documentation including the names of the current directors and shareholders

Who is to have the authority to appoint a new of additional Protector?	
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NB: This will vest in the Protector unless otherwise instructed

Assets:

Initial Asset to be settled and value of the same:	
Details of any interest in underlying entities to be included in the Trust Fund:	

If the underlying entity is already in existence:

Type of Entity	
Proof of Incorporation	
Current share/interest ownership	
Director details	

Business details of the entity	
Approximate value	

NB: If the underlying entity is still to be established, please provide details of the proposed managers

Details of assets held/to be held within any underlying entity	
Details of banks, safe custody or nominees where assets are now situated	

Memorandum/Letter of Wishes:

	✓ or x
Will there be a Memorandum/Letter of Wishes?	

(A draft memorandum/letter of wishes can be provided if required)

Additional Information:

Please provide any additional information relevant to the formation of the Trust: